

Emotional Support Animal Housing Procedure

UL Lafayette Office of University Housing is committed to providing access to housing and programs. This procedure was established to give qualified students with a disability the opportunity to have their Emotional Support Animal (“ESA”) reside with them on campus.

Procedure:

The student must complete and submit ALL required forms listed below to the Office of University Housing by the following deadlines:

- Fall Semester: August 10th
- Spring Semester: January 10th
- Summer Semester: May 10th

The Office of University Housing will retain each completed packet until it is reviewed by the University’s ESA working group for approval. Only completed packets will be considered. Requests received after the deadline will be considered for the following semester. Students will be contacted by the Office of University Housing within five (5) business days of review date which will be scheduled within five (5) business days of the deadline. The working group consists of representatives from Housing, Disability Services, Counseling & Testing, Residential Life, and Risk Management.

Required Forms:

- (1) Emotional Support Animal or Service Animal Registration Form;
- (2) Verification of Disability and Emotional Support Animal Request Form;
- (3) Veterinarian Verification Form;
- (4) Emotional Support Animal/Service Animal (“Assistance Animal”) Roommate Agreement Form; and
- (5) Service Animal/Emotional Support Animal Guidelines & Agreement Form.

Please complete your paperwork and submit it together as one package. You may drop it off at the front of University Housing (2nd floor Buchanan Hall) or mail the completed package to: University Housing- 111 Boucher Street Lafayette, LA 70504 (ATTN: Dawn Miller). If you have any questions, please feel free to send an email to esarequests@louisiana.edu or contact the Housing Office @ [337-482-6471](tel:337-482-6471).

*****WARNING: The University will NOT accept any form of ESA Registration from any online source.**