



UNIVERSITY of
LOUISIANA
L A F A Y E T T E

OPIOID EDUCATION, TRAINING, & REPORTING POLICY

Policy # SA.002.1

Responsible Executive: VP Student Affairs

Responsible Office: Counseling & Testing
5/20/2021

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I. Policy Statement

This Policy is intended to affirm the University of Louisiana at Lafayette's ("University") commitment to maintain a safe and healthy substance free workplace for all Employees, students, and visitors, and to increase awareness regarding Opioid addiction and prevention. This Policy addresses University prevention measures aimed to counteract or reduce Opioid use on University property or as part of any University-sponsored activity and the accessibility of an Opioid antagonist for emergency administration by trained persons at the University to assist in preventing Overdose deaths at the University.

II. Purpose of Policy

The University strives to provide a healthy, drug-free, and safe learning environment for students and Employees. The University recognizes the growing epidemic of heroin and Opioid related abuse and deaths in the State of Louisiana and nationwide, as well as the health and safety issues such an epidemic may pose for the University community, on and off campus.

The University prohibits the Misuse of Opioids by its Employees or students on University property or as part of any University activity. This Policy is an attempt to prevent or lessen Opioid use by instituting a University educational awareness campaign, annual training for Employees and students, informing the University about the availability of an Opioid antagonist, and instituting University reporting requirements to the Louisiana Board of Regents ("BOR").

- A. **Student Educational Awareness Campaign and Annual Mandatory Training:** Awareness and education will be provided by the University's Office of Counseling and Testing to students on an ongoing basis with the goal of stigmatizing the Misuse and abuse of Opioids and preventing Overdose deaths, while also encouraging help-seeking behaviors in those who may be Misusing or abusing. Education provided by the University's Office of Counseling and Testing will include email, social media posts, handouts, and fliers, as well as Overdose response training to engage

students. Students will also be provided with mandatory annual online education courses regarding Opioid Misuse and Overdose.

B. Naloxone Mandatory Annual Training: At a minimum, University’s Office of Counseling and Testing will provide annual training which will cover (a) how to recognize an Opioid Overdose, (b) proper procedures for the storage and administration of Naloxone, and (c) directives to alert emergency medical services whenever an Overdose is suspected, whether or not a decision is made to administer Naloxone. Department Heads and Safety Coordinators in the following University offices and/or buildings will be required to take the Naloxone mandatory annual training:

1. Student residential housing;
2. University of Louisiana at Lafayette Police Department;
3. Student Health Services;
4. Counseling and Testing;
5. Athletic Training Department;
6. Student Union; and
7. Bourgeois Hall/Recreation Sports.

All Department Heads and Safety Coordinators noted herein will be required to ensure that each of his or her staff members are informed about the location and use of Naloxone.

C. Opioid Antagonist Availability: The Opioid antagonist Naloxone will be made available for rapid administration in the event of a suspected Overdose on University campus, at University sponsored events, or where University law enforcement responds, consistent with the [Standing Order for the Distribution of Dispensing of Naloxone or Other Opioid Antagonists](#). The Naloxone will be stored in the following campus locations:

1. All University student residential facilities managed by University Housing;
2. University Police Department (“ULPD”);
3. Student Health Services;
4. Counseling and Testing;
5. Student Union;
6. Bourgeois Hall/Recreation Sports; and
7. Athletic Training Facility.

III. Applicability

This Policy is applicable to and enforceable against all Employees and students. Additionally, Naloxone may be made available to University visitors, guests, and contractors on University property or at University sponsored events suspected of an Overdose.

IV. Definitions

1. **Employees**: is any University Employee including faculty, staff, administrators, and student Employees. This includes hourly, salary, part-time, and full-time Employees.
2. **Misuse**: is the use of Opioids in a manner other than as directed by a doctor, such as use in greater amounts, more often, or longer than told to take a drug or using someone else's prescription.
3. **Naloxone**: is a medication that can reverse an Opioid Overdose in minutes and must be introduced to the body relatively quickly, as death from an Overdose may occur within one to three (1-3) hours of Opioid ingestion. Naloxone is only meant to be a first line of defense during an Overdose, because its antidote effect will wear off in twenty to ninety (20–90) minutes.
4. **Opioids**: are a group of drugs that include prescription pain killers and heroin. They are either derived from, or chemically similar to, compounds found in opium poppies. Some opioids, like heroin, are illegal. But some are prescribed legally by doctors to treat pain. Opioids include legal prescription pain killers like oxycodone (OxyContin®), hydrocodone (Vicodin®), morphine, codeine, fentanyl, and others. Heroin, which is illegal, is also an Opioid. Some slang terms for prescription Opioids are OCs, Oxy, perks, and vics. Slang terms for heroin include smack, junk, black tar, and horse.
5. **Overdose**: is injury to the body (poisoning) that happens when a drug is taken in excessive amounts. An Overdose can be fatal or nonfatal.

V. Policy Procedure

A. **Suspected Opioid Overdose**:

1. Students and Employees who suspect that an individual has Overdosed or is Overdosing on-campus or at a University-sponsored event should call 911 or 337-482-6447 immediately. In addition, if an Employee suspects that an individual has Overdosed or is Overdosing and said Employee has access to Naloxone, the Employee may administer the Naloxone if he or she chooses to do so prior to ULPD's arrival.
2. Immediately following an administration of Naloxone by any person designated in this Policy, or any other administration of which the University is aware of on University property or suspects was made using an Opioid antagonist treatment kit stored on University property, the Department Head or Safety Coordinator of the building which housed the used Naloxone shall fill out and submit the Louisiana Higher Education Coalition ("LHEC") Incident Report to the University's Clery Compliance Officer.

B. **BOR Reporting Requirements**:

The University's Clery Compliance Officer will report the following to the BOR:

1. LHEC Incident Reports within seventy-two (72) hours following an administration of Naloxone by any person designated in this Policy, or any other administration of which the University is aware of on University property or suspects was made using an Opioid antagonist treatment kit stored on University property; and
2. LHEC Quarterly Reports within seven (7) days of the end of each calendar quarter, whether there are administrations or not, on:

- a. The number of Naloxone administrations in the calendar quarter; and
 - b. The number of Naloxone treatment kits available on University's property at the beginning of the calendar quarter and at the end of the calendar quarter, and the number of kits replaced during the quarter.
3. These reports shall also include the following information:
- a. Date of the incident;
 - b. Location of the incident;
 - c. Access point of the Naloxone kit;
 - d. The employment category of the person administering the Naloxone;
 - e. The race and gender of the person who was administered Naloxone; and
 - f. All resulting follow-up actions.

VI. Enforcement

The Vice President for Student Affairs is responsible for the enforcement of this Policy.

VII. Policy Management

Upon adoption, the Vice President for Student Affairs shall be the Responsible Executive for this Policy in charge of the management of this Policy. The Office of Counseling and Testing shall be the Responsible Office for this Policy.

VIII. Exclusions

N/A

IX. Effective Date

This Policy shall be effective as of the date of adoption of this Policy.

X. Adoption

This Policy is hereby adopted on 5/20/2021.

DocuSigned by:

Joseph Savoie

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Dr. E. Joseph Savoie
President

XI. Appendices, References and Related Materials

✦ [Board of Regents Opioid Education, Training, and Reporting Policy](#)

- ✦ [Louisiana Department of Health Opioid Resources](#)
- ✦ [Standing Order for the Distribution of Dispensing of Naloxone or Other Opioid Antagonists](#)
- ✦ [Code of Student Conduct](#)
- ✦ [Code of Conduct and Ethical Behavior Policy](#)
- ✦ [Louisiana Higher Education Coalition Incident Report](#)
- ✦ [Louisiana Higher Education Coalition Quarterly Report](#)

XII. Revision History

Original adoption date: 5/20/2021