



**Vice President for Research, Innovation and
Economic Development
Principal Investigator Exception
Request Form**

Revision Effective Date:
04/25/2022

This form is to be used by University of Louisiana at Lafayette (“UL Lafayette”) employees who desire Principal Investigator (“PI”) or Co-Principal Investigator (“Co-PI”) status but do not qualify under the University’s Principal Investigator Eligibility Policy (i.e., individuals who do not have an “eligible title” defined in Section V.A.1. in the Policy). Requests are to be submitted to the Vice President for Research, Innovation and Economic Development, routed through the employee requestor’s Department Head and Dean. If the employee requestor is not affiliated with any academic department, the request is to be routed through their center director and institute director. Requests will be considered in light of:

- The requestor’s demonstrated expertise and record of scholarship relative to the types of proposals that may be submitted;
- Indication that the requestor will be able to commit an appropriate level of time toward the management and execution of a sponsored program over the its entire duration;
- Indication that the requestor will have access to the facilities, resources, space, etc. required to manage and execute a sponsored program; and
- Assurance that the nature of proposals submitted for external support is consistent with the goals and/or objectives of the requestor’s home department/center, the College, and the University.

Individuals may request PI or Co-PI status for an individual sponsored program (project-limited) or for a period not to exceed three (3) years (time limited).

Prior to submitting this Form, the requestor must have completed responsible Conduct of Research Training and Human Subjects Research training (if proposed research projects are likely to involve human subjects) and must have submitted a Financial Conflict of Interest in Research form.

Complete the Form below and send to the Vice President for Research, Innovation and Economic Development via campus mail or email at orsp@louisiana.edu.



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REQUESTOR INFORMATION

Name: _____

Department/Center: _____

Job Title: _____

Request is for (check one or both):

Principal Investigator Status

Co-Principal Investigator Status

Request is for which type of exception (project- or time-specific):

Project Specific, please provide the project-specific information below:

Project/Proposal Title: _____

Proposed Sponsor: _____

Proposal Deadline _____

If awarded, proposed start date: _____ proposed end date: _____

A brief description of the proposed project:

Time Specific, please provide the time-specific information below:

Requested duration of PI or Co-PI status: from _____ to _____

A brief description of the proposed project:

- Attach a current, complete Curriculum Vitae or resume.

Requestor Certification: I certify that the information provided in this request is accurate to the best of my knowledge.

Requestor

Date

APPROVALS:

Department Head/Center Director

Date

Dean/ Institute Director

Date