

University of Louisiana at Lafayette
Service Animal/Emotional Support Animal Guidelines and Agreement
For UL Lafayette Residence Halls

Handler Responsibilities in University Housing:

All Emotional Support Animal (“ESA”) and Service Animal (“SA”) Handlers in University of Louisiana at Lafayette Office of University Housing must abide by the following requirements:

1. Handlers with disabilities who utilize ESAs at the University must have completed the ESA process. ESA’s must be approved to be on campus.
2. The Handler is responsible for assuring that the ESA or SA does not unduly interfere with the routine activities of the residence or cause difficulties for students who reside there.
3. The Handler is financially responsible for the actions of the ESA or SA including bodily injury or property damage. The Handler’s responsibility covers, but is not limited to, replacement of furniture, carpet, window, wall covering, and the like. The Handler is expected to cover these costs at the time of repair and/or move-out.
4. The Handler is responsible for any expenses incurred for cleaning above and beyond a standard cleaning or for repairs to University premises that are assessed after the student and animal vacate the residence. The University shall have the right to bill the student account of the Handler for unpaid obligations.
5. The Handler must notify Disability Services in writing if the approved ESA is no longer needed or is no longer in residence. To replace an ESA, the Handler must contact the Office of University Housing for new registration documents, veterinarian forms, and roommate agreement forms.
6. The Handler’s residence may be inspected for fleas, ticks, or other pests once a semester or as deemed necessary by the University. The Office of University Housing will schedule the inspection. If fleas, ticks, or other pests are detected through inspection, the residence will be treated using approved fumigation methods by a University-approved pest control service. The Handler will be billed for the expense of any pest treatment above and beyond standard pest management in the residence halls.
7. All roommates or suitemates of the Handler must sign an agreement allowing the ESA or SA to be in residence with them. If one or more roommates or suitemates does not approve of the ESA or SA, then either the Handler of the ESA or SA, or the non-approving roommates or suitemates, may be moved to another location, as determined by the Department of Student Life and Conduct and the Office of University Housing.
8. ESAs must be contained within the privately assigned residential area (room, suite, apartment) at all times, except when transported outside the private residential area in an animal carrier or controlled by leash or harness. **This applies to ESAs ONLY.** SAs are permitted in other areas on campus.
9. ESAs and SAs may not be left overnight in University Housing to be cared for by another student. ESAs and SAs must be taken with the student if they leave campus for a prolonged period.
10. The Office of University Housing has the ability to re-locate Handler and ESA or SA as necessary according to current contractual agreements.

11. The Handler agrees to abide by all other residential policies. Reasonable accommodation which may constitute an exception to a policy that otherwise would prohibit having an animal does not constitute an exception to any other policy.
12. Should the ESA or SA be removed from the premises for any reason, the Handler is expected to fulfill his/her housing obligations for the remainder of the Housing contract.
13. Care and Supervision of the ESA or SA are the responsibility of the Handler who benefits from the ESA's or SA's use. The Handler is required to maintain control of the ESA or SA at all times.
14. The Handler is also responsible for ensuring the cleanup of the animal's waste and, when appropriate, must toilet the animal in areas designated by the University. Indoor animal waste, such as cat litter (ESA only), must be placed in a sturdy plastic bag and securely tied up before being disposed of in outside trash containers. Litter boxes should be placed on mats so that waste is not tracked onto carpeted surfaces.
15. In accordance with local ordinances and regulations, the ESA or SA must be immunized against diseases common to that type of animal.
16. The ESA or SA must be in good health. ESAs or SAs to be housed in University Housing must have an annual clean bill of health from a licensed veterinarian. The University has authority to direct that the animal receive veterinary attention.
17. ESAs and SAs (living in University Housing) must be spayed or neutered prior to being brought to campus. The University reserves the right to request documentation of the applicable procedure.
18. The ESA and SA must meet legal requirements for licensing. The University reserves the right to request documentation showing that the animal has been licensed.
19. If appropriate the ESA or SA must be on a leash, unless the leash would inhibit the animal's ability to be of service.
20. The Handler is at all times responsible for the behavior of the ESA or SA. An ESA or SA may be removed if its behavior is unruly or disruptive (e.g., barking, jumping on people, growling, running around, and exhibiting aggressive behavior, etc.) or in any other way causes a disruption to other students. If such an event occurs, the Office of University Housing staff will discuss the situation with the student and decide on a resolution. If such behavior persists, the Handler may be prohibited from bringing the animal on campus until the Handler takes significant and effective remedial steps to mitigate the animal's behavioral problems.
21. If the ESA or SA is a dog or cat, it must be one (1) year or older.
21. ESAs or SAs are required to be housebroken. Handlers must also ensure that their animals are kept clean and well-groomed. Animals that are excessively unclean (e.g., repeated soiling of facilities, fleas-infested, foul-smelling, shedding excessively, etc.) may be excluded from University facilities.
22. The Department of Student Life and Conduct, Residential Life, and/or the Office of University Housing may place other reasonable conditions or restrictions on an ESA or SA depending on the nature and characteristics of the animal.
23. Handlers of ESAs or SAs are solely responsible for any damage to persons or University property caused by their animals.

24. The University is not responsible for loss, damage to, or death of an ESA or SA.

25. If the Handler violates any provision of this document, he or she may be required to immediately remove the animal from University Housing.

26. In the event the Handler's emergency contact cannot be located if the student is otherwise not on campus or cannot be located, the University will arrange temporary boarding for the ESA or SA at the student's expense.

By my signature below, I verify that I have read, understand, and will abide by the Guidelines outlined herein.

Handler Signature

Date:

Parent Signature (for students under 18)

Date: